

ANNUAL GENERAL MEETING
7th November 2020
NOMINATION FORM

We nominateas

Honorary Treasurer/Member of Council (*please delete one post*)

PROPOSER
Full names

.....
Signature

SECONDER
Full names

.....
Signature

I agree to my nomination for the above post at the forthcoming Annual General Meeting and if elected will serve The Society in that capacity.

NOMINEE
Signature
Date

Notice of the Society's Annual General Meeting

The 96^h Annual General Meeting of the Society will be held on **Saturday 7th November 2020 via Zoom online starting at 11.00am**. Members are invited to make nominations for the election of the Honorary Treasurer and Council Members using the form above.

Nominations must be in writing and received at the Society's registered office not less than forty-two days before the date of the AGM i.e. by Saturday 26th September. All nominators and nominees must be fully paid up members of the Society and be at least eighteen years of age. A written ballot of members will be held if necessary. Nominees should also include a one hundred word personal résumé with their nomination for the benefit of Society members. This should be submitted to the Society's office by the same date.

In addition **all matters for inclusion in the AGM agenda** must also be received in writing at the Society's office **not less than forty-two days** before the AGM, i.e. by 26th September 2020

Council: Management of the Society is vested in the Council, which, in addition, to the Honorary Treasurer and comprises twelve elected members. Each year the AGM elects people for three years. Council members are 'Charity Trustees' under the Charities Act 1992.

Note: Council elects The Chairman of the Society, strictly the Chairman of Council, annually at the first meeting following the AGM.

ELECTIONS TO COUNCIL

On the reverse of this sheet please find the form for submitting nominations for the post of Treasurer and Council members. Andrew Lovett is willing to be re-elected as Treasurer for a further year whilst there are 7 positions available for Council members who are elected for 3 years. Anyone appointed as a Council member is not only



South Downs Society

Protecting the Beauty of the Downs

expected to attend 4 meetings a year currently held mid-week from mid-morning to early afternoon but also to actively contribute in some other way to the work of the Society.

For information the elected Council members whose term of office does not expire this year are Caroline Douglas, Patrick Haworth, , Nick Isaac , Glynn Jones, and John Templeton .

Council members act as the Society's charity trustees and as such provide strategic leadership and direction for the Society. They need to ensure that the Society complies with charity law, company law and other relevant legislation including its own governing document. In particular they must ensure that the Society applies its resources in pursuance of its objectives and that its funds are managed properly. They need to set overall policy, define objectives and evaluate performance against targets.

Council members need to have the following personal attributes:-

- Good interpersonal skills to develop and maintain effective working relationships, especially with other Society members and staff, and by participating in events run by the Society.
- Ability to scrutinize documentation presented to Council meetings so as to be able to participate in discussion in a clear and concise way.
- Access to e-mail, as that is the method of communication used at Council level, and the ability to be self-sufficient in terms of personal administration.

In addition desirable attributes in Council members include:-

Previous experience of working or volunteering with an environmental organisation.

Business, marketing or fund-raising experience.

Knowledge of planning, and rights of way legislation.

Experience of working with or being a member of a statutory body.

Applicants for Council membership are asked to provide a CV of no more than 100 words which highlights relevant attributes. Those who are successful will also be asked to complete a trustee eligibility questionnaire, skills register form and complete a declaration of interest form which lists any organisation to which they belong that might impact on the Society's work. They will also be expected to adhere to the Nolan committee principles for those involved in public life.

Those interested in becoming Council members are invited to contact the current Chairman (David Sawyer) to discuss any aspect of the work involved